

Eastern Railway.

No. E.1024/Panel/APO/AWO/AS(23-24)70%

Kolkata, dated 19.12.2022

GM/M.Rly./Kol. GM/IRCON,DG/RDSO/LKO, CPM/RE/RNC-DNR/Kol
PCOM,PCCM,PCME,PCEE,PCMD,PCMM, PCE, PCSTE, PCSO/MRA, CAO/CON, CSTE/CON,
PFA, SDGM,PCSC/RPF, DRM-HWH/SDAH/ASN/MLDT, CWM-LLH/KPA/JMP,
CPO/A,CPO(IR), CPRO, Secretary to GM, Dy.Chief Statistical & Analysis Officer,
Principal/ZTC/Bhuli/DHN, MSW/HWH, Sr. Manager (P&S),Chief Cashier/ER.

Sub.: Formation of Gr. 'B' Panel for the post of APO/AWO/AS against 70% Quota for the assessment period 01.01.2023 to 31.12.2024.

Ref: Railway Board's letter No. E(GP)2022/2/4 dated 07.10.2022.

Railway Board has decided vide their letter no. E(GP)2022/2/4 dated 18.10.2022 that 70% selection will be conducted through Centralized Compute Based Test on 22.01.2023 and shall be followed by a supplementary examination on 29.01.2023 for the assessment period 01.01.2023 to 31.12.2024. It is further advised that details of all candidates participating in the said 70% selection should be furnished to NAIR well in advance.

The Vacancy position (with community breakup) for 70% selection to be conducted through CBT for the assessment period 01.01.2023 to 31.12.2024 is as under:

UR -04
SC -00
ST -01
Total- 05

In terms of Railway Board's letter no.E(NG)I/2019/PM 4/8 dated 01.07.2022 (RBE No.74/2022), reservation would be provided in promotion from Group 'C' to Group 'B' to person with Benchmark Disability (PwBDs) as per office memorandum of MoppG&P DoPT dated 17.05.2022 in view of above 01(one) seat will be reserved for PwBDs in the Block period 01.01.2023 to 31.12.2024 for APO/AWO/AS selection.

With reference to Railway Boards letter No. E(GP)2022/2/20 dated 14.11.2022 the functional classification for reservation to 1st roster point for PwBDs would be as follows:

Post	Functional Classification	Physical Requirement
APO/AWO/AS	LD-OA/OL (including Leprosy Cured, Acid Attack victims)	S, ST,BN,W,SE,MF,C,RW,H
	LV	S,ST,BN,W,SE,MF,C,RW,KC,CL,JU,H
	HI(HH)	S,ST,BN,W,SE,MF,C,RW,KC,CL,JU,H (Acceptable with Hearing Aids)

{ Physical Requirement Abbreviation used: S=Sitting, ST= Standing, BN=Bending, W=Walking, SE=Seeing, MF=Manipulation by fingers, C=Communication, RW=Reading and writing, KC=kneeling and crouching, CL= Climbing, JU= Jumping, H=Hearing. }

The calendar for 70% selection to be conducted through CBT for the assessment period 01.01.2023 to 31.12.2024 which has been mentioned in Railway Board's letter no E(GP)2022/2/4 dated 18.10.2022 (copy enclosed).

Eligibility – All permanent Group 'C' staff belonging to the categories mentioned below who have been provided Grade Pay Rs.4200/- or above in Pay Band PB-2 (Rs.9300-34800) {now in Level-6 as per 7th PC Pay Matrix and above and have rendered not less than 03 (three) years of non-fortuitous service as on 01.01.2023} are eligible to be considered for the selection. Those Group 'C' employees who have been provided Grade Pay Rs.4200/- {Pay Band PB-2 (Rs.9300-34800) under ACP/MACP} are not eligible for appearing in the selection for promotion to Group 'B'.

19/12/22

i) All ministerial staff of Personnel Deptt., Genl. Admn., Civil Engineering, Mech. Engineering, Signal & Telecom. Engineering, Electrical, Medical, Security, PRO and Welfare Inspectors are eligible.

ii) All Chief Law Asstt. who have put in minimum 03 (three) years of non-fortuitous service in Grade Pay Rs.4200/- and above as on 01.01.2023 are eligible to be considered for the selection. Chief Law Supdt./Law Asstt. in the event of being selected in Group 'B' for the post of APO/AWO/AS will have to exercise an option in terms of CPO's Sl.No.16/92, indicating clear choice for promotion to Group 'B' in only one category, out of the avenues available to them i.e. either APO/AWO/AS or L.O or ACM in writing within 30 days of the publication of the result of the written examination. Such option once exercised should be treated as final.

iii) Ministerial staff of the departments like Operating, Commercial, Stores, Statistical and Analysis Branch, Cash & Pay and Time Office, who have put in minimum 03 (three) years non-fortuitous regular service in Grade Pay Rs.4200/- and above as on 01.01.2023 are eligible to be considered for the selection as they do not have adequate avenue of promotion to Group 'B' post in their own departments and also subject to the condition that they will exercise option in writing for promotion to the post of APO/AWO/AS within 30 days of the publication of the result of the written examination. Such option once exercised should be treated as final.

iv) All Stenographers and Typists who have put in minimum 03 (three) years non-fortuitous regular service in Grade Pay Rs.4200/- and above as on 01.01.2023, are eligible to be considered for the selection.

For further details visit official website i.e. <http://www.indianrailways.gov.in/railwayboard> → **"For IR Personnel" → "Recruitment Rules" Or Under Management Services Directorate of Railway Board → "Recruitment Rules"**

Eligible staff, who desires to volunteer for the above selection may submit his/her application in the prescribed proforma as in Annexure-A through proper channel to his/her respective Personnel Branch officer (Sr.DPO/DPO/WPO/SPO/APO) on or before **28.12.2022**, where he/she holds his/her lien.

Eligible staff working in the Construction/Project Organization, on deputation or on training and or in any ex-cadre organization who desire to volunteer for the above selection may also submit his/her application through his/her respective Personnel Branch officer where he/she holds lien.

No direct application from any candidate will be entertained by PCPO's Gazette Section.

Personnel Branch officer of respective divisions/workshops/units, on receipt of the application from of the candidates and after scrutiny, will send the names of those applicants who are found eligible only as per eligibility criteria mentioned in the instant notification in a consolidated statement as per proforma enclosed under Annexure-B duly certifying the eligibility of each individual candidate within 02.01.2023 positively under D.O. cover to Dy.CPO/GAZ with softcopy in excel sheet of the same.

APARs complete in all respects of the preceding 05 years i.e. 2017-18, 2018-19, 2019-20, 2020-21 & 2021-22 duly communicated to the willing and eligible candidates should be available at the time of CBT examination.

It may be noted that no list of candidates will be entertained by this office after the last date as indicated in the preceding para.

All Divisions and office Units are requested to arrange to send the said statement or list of eligible candidate within the target date, if necessary, through special messenger to ensure smooth conducting of the selection and also for completion of the selection with the time frame stipulated for the purpose.

In terms of Railway Board's letter no E(GP)2022/2/4 dt 07.10.2022 with the introduction of Multiple-choice Objective type questions in the 70% Selection for promotion to Gr. B posts in terms of instructions contained in Board's letter no. E(GP)2018/2/31 dated 19.03.2019 (RBE No 53/2019), following pattern of examination has been adopted for 70% Selections and the same shall continue for the 70% selection to be conducted through Centralized CBT.

Ph
19/12/22

In terms of RBE No.53/2019 circulated vide PCPO's SI.No.70/2019, the written examination shall comprise one paper which shall have 100% Objective Type Multiple Choice questions only. There shall be negative marking for incorrect answers. One third of the marks allotted for each question will be deducted for every wrong answer. The candidates are hereby informed that setting of question paper will be as per syllabuses communicated vide Railway Board's letter No. E(GP)2022/2/4 dtd. 07.11.2022 which is enclosed as Annexure-C. The paper will be of 100 marks and the distribution will be as under :

a)	Professional Subject including optional questions of 10 marks on Official language policy & Rules	70 marks
b)	Establishment and Financial Rules	30 marks
c)	Qualifying marks	60 Marks with relaxation as per extant rule.

Duration of the examination for 70% selection through Centralized CBT shall be two hours.

Best among failure scheme for candidates belonging to reserved categories (SC/ST) will be applied as per extant instructions.

Pre-selection coaching is mandatory for SC/ST willing and eligible candidates and the same may be planned and completed in time. In terms of Board's letter No. E(GP)2022/2/4 dated 18.10.2022 the Pre-promotional coaching for reserve candidates may please be conducted for 60Hrs./ 15working days /online/offline.

This notice should be given wide publicity so that all eligible candidates may note contents of this notice and there is no cause of any future complaints.

The date and venue of the written examination will be announced later on. It must be advised to all candidates that no PMC will be allowed as a valid ground of absence from the CBT examination. Moreover, if any candidate remains absent due to non-sparing on administrative interest, the same may be communicated before the date of supplementary CBT examination with detailed facts of administrative reason for which the candidate could not spared. Simple information stating that the candidate could not be spared due to administrative interest will not be treated as valid reason for appearing in the supplementary CBT examination.

It must be ensured that all eligible and willing candidates are released/ spared for appearing in the CBT examination with proper sparing memo issued by the respective controlling officer of the candidate for proper identification as per Annexure-'D'.

(For further details visit Eastern Railway official website i.e. <http://10.4.2.21/personnel/> through Rail-Net)

Please acknowledge receipt.

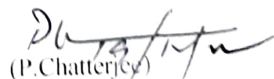
DA: As above


(P.Chatterjee)

Dy. Chief Personnel Officer(G).
for Principal Chief Personnel Officer

Copy for information and necessary action to:-

All Dy.CPOs, All Sr.DPOs, All WPOs, All SPOs, All DPOs, Dy. Secy/Confld,
All APOs, Secy.to CPO, ISI/S.Cell, All Ch.OS/PCPO's office, GS/ERMU, GS/ERMC.


(P.Chatterjee)

Dy. Chief Personnel Officer(G).
for Principal Chief Personnel Officer

Application form

Sub:- Formation of Group-‘B’ panel for the post of
APO/AWO/AS-against 70%(quota).

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Ref:-E.1024/Panel/APO/AWO/AS(23-24)70% dt 19/12/2022

- 1) Railway/PU :-
- 2) Post Name :-
- 3) Name of the applicant :-
- 4) IPASS Number (11 digit Employee ID) :-
- 5) HRMS ID :-
- 6) Designation :-
- 7) Mobile No. :-
- 8) Email.ID :-
- 9) Place of Posting :-
- 10) Division/Workshop/Unit :-
- 11) Controlling officer :-
- 12) DOB (DD/MM/YYYY) :-
- 13) Community (UR/SC/ST) :-
- 14) Whether a PwBD requiring scribe :-

(Signature of the applicant)

ANNEXURE-B

PROFORMA FOR FURNISHING THE POSITION OF RECEIPT OF OPTION SUBMITTED BY THE CANDIDATES IN CONNECTION WITH FORMATION FOR THE POST OF APO/AWO/AS GROUP-“B” THROUGH 70% QUOTA - 2023-2024.

Ref : No. E.1024/Panel/APO/AWO/AS(23-24)70% dt 19/12/2022

NAME OF THE DIVISION/OFFICE/UNITS:

List of eligible candidates for APO/AWO/AS selection against 70% quota (CBT) conducted by DG-NAIR

SL.NO.	Railway/PU	Post Name	Name of the applicant	IPASS Number (11 digit Employee ID)
(1)	(2)	(3)	(4)	(5)

HRMS ID	Designation	Mobile No.	Email.ID	Place of Posting
(6)	(7)	(8)	(9)	(10)

Division/ Workshop/Unit	Controlling officer	DOB (DD/MM/YYYY)	COMMUNITY UR/SC/ST	Whether a PwBD requiring scribe
(11)	(12)	(13)	(14)	(15)

Remarks
(16)

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2022/2/4

New Delhi, dt:07/11/2022

The General Managers,
All Indian Railways/PUs.


(Kind Attn.:All PCPOs/PFAs/Dy.CPO(G) & Dy.CAO(G)

**Sub.: Promotions to Group 'B' posts on Indian Railways - Introduction of
Centralized Computer Based Multiple Choice Objective type
examination (CBT) in all departments having Organised Services**

Board has prescribed syllabus for written examinations held as part of 30% LDCEs for promotion to Group 'B' posts in all Organised Services. Besides this, syllabus for 70% Selection for promotion to Group 'B' post of APO has also been prescribed by Board. Now, in the context of introduction of Centralised CBT for 70% Selections and 30% LDCEs for promotion to Group 'B' posts, Board has prescribed syllabus of 70% Selections and have also modified the syllabus for 30% LDCEs for all Group 'B' posts in Organised Departments. Similarly, syllabus for Establishment & Financial Rules has also been prescribed.

2. A copy each of the Syllabus for professional subjects prescribed by Board for 70% Selections and 30% LDCEs for promotion to Group 'B' posts in all Departments having Organised services along with the syllabus for Establishment & Financial Rules is enclosed for information. These syllabi are applicable for Selections & LDCEs to be conducted w.e.f.1.1.2023.

DA:As above


(Meenakshi Saluja)
Dy. Director, Estt.(GP)-III
Railway Board
Ph. No. 233047250
E.mail ID- meena.1964@gov.in

Syllabus for promotion to Group- B posts - 70% selection and 30% LDCE.

Syllabus for Establishment Rules:

1. Organization of the Personnel Department in Railways objectives functions and policies of Personnel Department.
2. Recruitment and Training, Classification of Services, Recruitment in Different services, Railway Recruitment Boards & Railway Recruitment Cells Compassionate Ground Appointments, Initial & In Service Training, Refresher Courses, Central Training Institutes, Training Centers in Zones, Divisions & Workshops, Training Modules for different posts, Training under Apprentices Act, Online Training, APARs.
3. General conditions of service in Railways, Seniority, Lien, Inter Railway & Inter Division transfers, Deputation, Promotion Policy & methods. Selection, Suitability, Trade Tests, Leave Rules, Pass Rules, Joining Time Reservation policy, HOER, Overtime, Payment of wages, current CPC Pay Rules, Advances in Railways.
4. Manpower planning, Rightsizing & Benchmarking, creation, extension and surrender of posts, creation of posts against new assets, different types of posts including workcharged posts.
5. The Railway Servants (Discipline & Appeal) Rules, 1968 and related instructions.
6. The Railway Services (Conduct) Rules, 1966 and related instructions.
7. Retirement benefits, qualifying service, pension, family pension, commutation gratuity, new pension scheme.
8. Staff welfare, SBF, Railway institutes, Railway schools, Ex-gratia payment, Incentive Bouns Scheme, Staff Grievances Redressal Mechanisms.
9. Industrial relations in Railways, recognized trade unions, industrial disputes. The Industrial Disputes Act, 1947. The Industrial Relations Code, 2020. The Trade Unions Act, 1926, PNM, PREM, JCM, Various Associations & Informal Meetings.
10. The Factories Act, 1948. The workmen's Compensation Act, 1923. Functions of Labour Enforcement Officers, Right to Information Act.
11. The scope of Information Technology in Railway e – office. HRMS, IPAS , LIMBS, ARPAN, CPGRAMS, ANUBHAV etc.

Syllabus for Financial Rules:

1. Parliamentary Control over Railway Finance, Public Accountability, Canons of Financial Propriety.
2. Railway Budget - Budgetary terms, Types of Budgets, Budget cycle, Demand of Grants, Budgetary and Financial Reviews.
3. Rules of Allocation - Classification of expenditure - Control of expenditure - Responsibility Accounting - Performance Budgeting - Exchequer Control - Financial Results of Working lines.
4. Works Programme - Financial justification of Works - Surveys - Preparation of Estimates - Capital Budget - Control over Capital Expenditure - Reappropriation of Funds.
5. Financial control over Stores Expenditure - Purchase and Stores Keeping Procedure - Inventory Control and ABC Analysis.
6. Financial & Cost Control in Railway Workshops/Sheds/Units.
7. Rules and procedure relating to Tenders and contracts for execution of works and Procurement of Stores, M&P Programme and RSP.
8. Procedure for Possessing and finalizing Audit Objections and Draft Paras.
9. Delegation of Powers.
10. Losses, Frauds and Embezzlements.
11. General Financial Rules
12. Government e-Market (GeM)
13. Classification of Railway Revenue (Earnings)
14. Information Technology in general with specific reference to Railway's IT Applications
15. Taxation matters with special focus on GST & Income Tax
16. Organization of CGA and C&AG
17. Any other topic felt necessary from time to time

SYLLABUS FOR 70% SELECTION AND 30% LDCE FOR PROMOTION TO GROUP 'B' POST OF APO IN PERSONNEL DEPARTMENT

1. ROLE OF PERSONNEL DEPARTMENT IN RAILWAYS:

- a) Organization, objectives and functions of Personnel Department.
- b) Relevance and role of human resources with reference to current objectives, reforms and developments in IR.
- c) Indian Railways Act, Establishment Codes & Manuals, Executive Orders of Railway Board.

2. RECRUITMENT:

- a) Classification of Services and Categories;
- b) General qualifications, conditions & rules for appointment; Medical fitness;
- c) Safety, Non-safety & Essential Categories;
- d) Modes of recruitment; Appointments on Compassionate Grounds, Sports quota, Cultural quota, Scouts & Guides quota; Substitutes, Contractual and Casual labour;
- e) Railway Recruitment Boards & Railway Recruitment Cells;
- f) Reservation in Recruitment.

3. GENERAL CONDITIONS OF SERVICE IN RAILWAYS:

- a) Appointment, Seniority & Lien;
- b) Pay Fixation Rules, Pay Structure, Pay Bills and related rules & procedures;
- c) All types of Allowances (including those to Running Staff), Advances (loans) & Recoveries;
- d) Promotion rules & eligibility; AVCS, ACP/MACP/DACP;
- e) Procedures of Selection, Suitability and Trade Tests;
- f) Sealed Cover procedure; Next Below Rule; Refusal of promotion;
- g) Rules of Transfer (Inter Railway & Inter Divisional);
- h) Deputation;
- i) Types of Leave; Rules & Joining Time; Encashment of leave;
- j) Pass Rules; AILTC;
- k) Reservation policy for SC, ST, OBC, PwBD, ESM & EWS; rules and rosters;
- l) HOER;
- m) PME & Mandatory Health Check-up;
- n) Medical decategorisation and absorption of medically de-categorized staff in alternative posts.

4. HUMAN RESOURCES MANAGEMENT:

- a) Overall Earning & Expenditure, including staff expenditure, Operating Ratio;
- b) Manpower planning; Book of Sanctions & Scale-check;
- c) Supernumerary posts & Redeployment;
- d) Surrender, Creation, Extension & Transfer of posts; Vacancy Bank after POSP;
- e) Work-study & Job Analysis; Bench-marking & Right-sizing; Yardsticks;
- f) Duty Rosters; Link Diagram; Crew Link & Power Plan;
- g) Work-charged posts;
- h) Initial & In-Service Training, Refresher Courses; On-the-job Training, Multi-skilling, Future Training needs & systems;
- i) Central Training Institutes, Training Centres in Zones, Divisions & Workshops; Plan Head 65
- j) Training Modules for different posts,
- k) Training under Apprentices Act, Online Training,
- l) Performance Appraisal - APARS & SPARROW.
- m) Mission Karmayogi; Rail Kaushal Vikas Yojana, etc

5. INDUSTRIAL RELATIONS, POLICIES & LABOUR LAWS:

- a) Formal & informal interaction with recognised trade unions and associations;
- b) PNMs, Staff Councils & PREM at various levels;
- c) Role of JCM and Labour Tribunals & Labour Commissioner;
- d) Facilities and privileges to trade unions & associations.
- e) Related Industrial & Labour Laws – PLB; The Industrial Disputes Act, 1947; The Industrial Relations Code, 2020; The Trade Unions Act, 1926; The Factories Act, 1948; The Employee's (Workmen's) Compensation Act, 1923; Minimum Wages Act, 1948; Contract (Regulation & Abolition) Labour Act, 1970; Payment of Wages Act; Industrial Relations Codes 2020; Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal Act 2013).

6. STAFF WELFARE:

- a) Staff Grievances Redressal Mechanisms;
- b) SBF, Railway Institutes, Railway schools & colleges, scholarships,
- c) Ex-gratia payment,
- d) Incentive Bonus Scheme;
- e) Sports Incentives & cultural competitions, extra-curricular activities;
- f) Excursions, tours and holiday camps; co-operative Societies;
- g) Medical assistance;
- h) Quarters – types, allotment & retention rules.

7. DISCIPLINE & APPEAL RULES:

- a) The Railway Services (Conduct) Rules, 1966 & related instructions - scope and Implementation.
- b) The Railway Servants (Discipline & Appeal) Rules, 1968 & related instructions; Schedule of Power; procedures, application and implications.

8. FINAL SETTLEMENT:

- a) Retirement rules, types & benefits;
- b) Old and New Pension schemes; Final Settlement rules under various circumstances;
- c) Qualifying Service;
- d) Pension & Family Pension, Provident Fund Rules;
- e) Commutation, Gratuity, GIS, Leave Salary;
- f) Other-than-Normal Retirement (ONR) cases;
- g) ARPAN, Pension Adalats & Pensioners' Associations & representations;
- h) RELHS & post-retirement benefits

9. IT APPLICATION PLATFORMS:

- a) Use of e-Office, HRMS, HR-MIS, IPAS, SPARROW, LIMBS, ARPAN, CPGRAMS, ANUBHAV, UMID, RESS, GEM, etc;
- b) Future of IT in Personnel Management.

10. REPRESENTATIONS & COURT CASES:

- a) Service Law;
- b) Handling legal cases (in CATs and Courts);
- c) RTI & CIC matters; other statutory commissions / bodies;
- d) CPGRAMS, CA(iii) References, etc.

11. Official Language Policy and Official Language Rules.

12. Any other matter related to any of the above-mentioned topics.

**Photograph duly attested by
Controlling Officer**



PROFORMA FOR IDENTITY SLIP

Certified that the identity of Sri /Smt. _____
Desig. _____ who is a willing candidate for the APO/AWO/AS
(Gr.B) examination against 70% quota in terms of PCPO's Notification No.
E.1024/Panel/APO/AWO/AS(23-24)70% dt 19/12/2022 has been verified.

Signature of the Controlling Officer/
Supervisor with Office seal & Date

His/Her signature is attested below:

Signature of the candidate

Signature of the Controlling Officer/
Supervisor with Office seal & Date

N.B. i) The signature of the Controlling Officer/Supervisor should be in his own name and designation with office seal.

ii) No cognizance will be given if the signature is by any one on behalf of the controlling Officer/Supervisor.

iii) It is the personal responsibility of the candidates to carry necessary documents to prove his identity before appearing in the Selection Board. Proper Identity Slip as per proforma or Identity Card with photograph or card pass with photograph to satisfy the Officer-in-charge/Invigilating Officer. In case nothing is produced by the candidate to the Officer-in-Charge/Invigilating Officer at the time of CBT examination, the officer-in-charge/Invigilating Officer of the CBT examination is to satisfy himself/herself about the proper identity of the candidate and suitable record for the same is to be kept, otherwise he is to be debarred from CBT test.

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. E(GP)2022/2/20

New Delhi, dt: 14/11/2022

The General Manager,
S.E.Railway,
Kolkata.

(Kind attn.: Shri Ravi Kumar, Dy.CPO(G))

Sub.: Reservation in Promotion to the Persons with Benchmark Disabilities (PwBDs)- Promotion from Group 'C' to Group 'B' posts.

Ref.: Board's letter of even number dated 18.08.2022 and S.E.Railway's Letter no.SER-HQ0PERS/212/2022 dated 19.10.2022.


With reference to S.E.Railway's aforementioned letter, it is advised that Reservation to PwBD may be provided in the following categories of Group 'B' posts while carrying out promotions to these posts from Group 'C':

- i) Group 'B' posts along with identified physical requirements and functional classification as given in Annexure-I;
- ii) Group 'B' Posts identified vide Ministry of Social Justice & Empowerment's notification no.38-16/2020-DD-III dated 4/01/2021 and those Gr.'B' posts where the Gr.C posts included in the said OM form a Feeder cadre for promotion to Group 'B' posts;
- iii) those Gr.B posts where the posts identified in Board's letter No.E(NG)II/2017/RC-2/1/Policy dated 27/02/2019 are the feeder Cadre for promotion to Group 'B' posts.

2. With regard to the relaxation as provided for in Para 8.1 of DOP&T's O.M.No.No.36012/1/2020-Estt.(Res.II) dated 17.05.2022, requisite action may please be taken in terms of Para 4(i) of DOP&T's subsequent OM No.36035/02/2017-Estt(Res) dated 27.09.2022 (copy enclosed as Annexure-II).

2.1. Further, the provision contained in Para 10.1. of DOP&T 's OM dt. 17.05.2022 for preparing cadre wise Rosters for promotion of PwBD is quite explicit and doesn't require any elucidation.

DA:As above


(Meenakshi Saluja)
Dy. Director, Estt.(GP)III
Railway Board
Ph. No. 23303322
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Copy to: General Managers, All Indian Railways and Production Units for information and necessary action.

S.No	Post	Functional Classification	Physical Requirement
1.	AEN	Locomotor Disability (LD)- One Arm (OA)/One Leg (OL), Leprosy Cured, Acid Attack victims Hearing impaired (HI(HH))	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H (Acceptable with Hearing Aids)
2	AME	LD-OA/OL, Leprosy Cured, Acid Attack victims	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H
3	AEE	LD-OA/OL, Leprosy Cured, Acid Attack victims HI(HH)	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H (Acceptable with Hearing Aids)
4	AST E	LD-OA/OL, Leprosy Cured, Acid Attack victims	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H
5	AMM	LD-OA/OL, Leprosy Cured, Acid Attack victims HI(HH)	S, ST, BN, W, SE, MF, C, RW, H S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H (Acceptable with Hearing Aids)
6	AOM & ACM	LD-OA/OL, Leprosy Cured, Acid Attack victims	S, ST, BN, W, SE, MF, C, RW, PP, H
7	AFA	LD-OA/OL/OAL/BL Leprosy Cured, Acid Attack victims Low Vision (LV) HI(HH)	S, ST, BN, W, SE, MF, C, RW, H S, ST, BN, W, SE, MF, C, RW, H S, ST, BN, W, SE, MF, C, RW, H (Acceptable with Hearing Aids)
8	APO	LD-OA/OL (including Leprosy Cured, Acid Attack victims) LV HI(HH)	S, ST, BN, W, SE, MF, C, RW, H S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H (Acceptable with Hearing Aids)

FUNCTIONAL REQUIREMENT ABBREVIATIONS USED: S= Sitting, ST= Standing, W=Walking, BN=Bending, L=Lifting, KC= kneeling and crouching, JU=Jumping, CRL=Crawling, CL=Climbing, PP= Pulling and pushing, MF= Manipulation by fingers, RW= Reading and writing, SE= seeing, H= Hearing, C=Communication,

CATEGORY ABBREVIATIONS USED: B= Blind, LV= Low vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Legs, OAL= One Arm and One Leg, BLOW= Both Leg and One Arm, BLA= Both Legs Arms, CP= Cerebral Palsy, LC=Leprosy Cure, DW=Dwarfism, AAV=Acid Attack Victims, MDy= Muscular Dystrophy, ASD= Autism Spectrum Disorder(M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD= Specific Learning Disability, MI= Mental Illness, MD= Multiple Disabilities.

1/3021/12/2022

Annexure - II

No.36035/02/2017-Estt(Res)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi.

Dated Sept. 27, 2022

Office Memorandum

Subject: Reservation for Persons with
Benchmark Disabilities - Clarification with regard
to the concept of own merit.

The undersigned is directed to refer to Para 4.2 of the OM of even number, dated 15.1.2018 and Para 7.2 of OM No. 36012/1/2020-Estt(Res.-II), dated 17.5.2022, which, inter alia, states that the Persons with Benchmark Disability (PwBD) selected without relaxed standard, along with other unreserved candidates, will not be adjusted against the vacancies reserved for them and that the vacancies reserved for PwBDs will be filled up separately from amongst the eligible PwBD candidates who are lower in merit than the last unreserved candidate in merit list but otherwise found suitable for appointment, if necessary, by relaxed standard.

2. Queries have been received in this Department, from time to time, on the following three aspects: -

- i. whether PwBD candidates who have qualified on their own merit without any relaxed standard should be appointed against the vacancies not reserved for PwBDs, i.e., against the unreserved vacancies which will be in addition to the vacancies earmarked for PwBD category candidates;
- ii. whether the facility of a scribe availed by a PwBD candidate, along with the compensatory time, shall be treated as relaxed standard; and
- iii. whether the disability a PwBD candidate is suffering from, shall be treated as relaxation in medical standard, which will disable him from being treated as own merit category.

3. In this connection, it is also pertinent to mention that this Department had constituted a Committee which deliberated upon the above three aspects, particularly in

4

36012/14/2022-Estt(Res)

1/3021712/2022

respect of Civil Services Examination (CSE), and recommended, inter-alia, the following: -

- i. the 'own merit' concept for PwBD category candidates should be implemented in CSE, in accordance with Establishment (Reservation) Division's OM No.36035/2/2017-Estt(Res), dated 15.01.2018.
 - ii. The facility of scribe, extra-time and relaxation in medical standards available to PwBD category candidates should not be treated as 'relaxed standard'.
4. Accordingly, the following clarifications are issued: -
- i. In line with the spirit of the O.M. No.36035/2/2017-Estt(Res.), dated 15.1.2018, and O.M. No.36012/1/2020-Estt(Res-II), dated 17.5.2022 on the subject, the concept of own merit for PwBD shall be implemented in all direct recruitment examinations, including the CSE and promotions, wherever applicable. In other words, PwBD category candidates selected without relaxed standard, along with other unreserved candidates, will not be adjusted against the reserved share of vacancies. The reserved vacancies will be filled up separately from amongst the eligible candidates with benchmark disabilities, who are lower in merit than the last unreserved candidate in general merit list, but otherwise found suitable for appointment, if necessary, by relaxed standards.
 - ii. In accordance with Para 3 of the OM No.29-6/2019-DD-III, dated 10.8.2022, issued by the Department of Empowerment of Persons with Disabilities, the facility of scribe, along with compensatory time shall not be treated as relaxed standard. DoPT, in agreement with this provision, reiterates that the facility of scribe taken by a PwBD candidate, along with compensatory time, shall not be treated as relaxed standard.
 - iii. In terms of Corrigendum No. 34-02/2015/DD-III(Pt.), dated 08.02.2019, the phrase 'extra time or additional time' is required to be replaced by the phrase 'compensatory time'.
 - iv. The spirit of the term 'own merit' will get defeated if the

36012/14/2022-Estt(Res)

1/3021712/2022

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 - iii. In terms of Corrigendum No. 34-02/2015/DD-III(Pt.), dated 08.02.2019, the phrase 'extra time or additional time' is required to be replaced by the phrase 'compensatory time'.
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1/3021712/2022

disability a person is suffering from, is treated as relaxed medical standard, as no PwBD will get the benefit of the term 'own merit' as stipulated in the OMs, dated 15.1.2018 and 17.5.2022 in such a scenario. Accordingly, it is clarified that disability of a person, which he is suffering from, shall not be treated as relaxed standard in medical fitness test for the purpose of 'own merit'.

5. All the Ministries/Departments of the Government of India are requested to bring the above instructions to the notice of all the appointing authorities under their control to provide the benefit of 'own merit' to the PwBDs, in accordance with these guidelines.

6. This is being issued after having consultation with the Department of Empowerment of Persons with Disabilities and the Department of Legal Affairs.

7. This issues with the approval of Secretary (P).

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(S.P. Pant)
Director (Res-II)
Ph.23093074

To

1. The Secretaries of all the Ministries/Departments of the Government of India.
2. The Secretary, Department of Financial Services, Ministry of Finance, Jeevan Deep Building, Parliament Street, New Delhi, with a request to issue similar instructions for compliance by Public Sector Banks/Financial Institution/Insurance Companies.
3. The Secretary, Department of Public Enterprises, CGO Complex, Lodhi Road, New Delhi, with a request to issue similar instructions for compliance by all Central Public Sector enterprises.
4. The Secretary, Railway Board, Rail Bhavan, New Delhi, (v) The Secretary, President Secretariat, Rashtrapati Bhavan, New Delhi.
5. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi.

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GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2022/2/4

New Delhi, dt: 2/10/2022

The General Managers,
All Indian Railways & Production Units

(Kind Attn.: PCPO/PFA/Dy.CPO(G)/Dy.CAO(G))

Sub.: Promotions to Group 'B' posts on Indian Railways - Introduction of Centralized Computer Based Objective type examination (CBT) in all departments having Organised Services.


Ref.: Board's letter no.E(GP)2022/2/4 dated 28.06.2022, 1.7.2022, 31.8.2022 & 7.10.2022.

Please refer to this office letter of even number dated 07.10.2022 advising that all 70% Selections & 30% LDCEs for promotion to Group 'B' posts in Organised departments will be conducted through Centralised CBT by NAIR w.e.f.01.01.2023

2. Board(CRB & CEO) has now decided that the 70% Selection will be conducted through Centralised CBT on 22/01/2023 and shall be followed by a Supplementary examination on 29.01.2023. Therefore, to ensure smooth conduct of the examination a Model Calendar has been prepared and is enclosed as Annexure-I. It is requested that the time frame given in the said Calendar may please be adhered to ensure timely conduct of the examination.

3. It is further advised that details of all candidates participating in the said 70% Selection should be furnished to NAIR well in advance.

DA:As above


(Meenakshi Saluja)
Dy. Director, Estt.(GP)-III
Railway Board
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Copy to Dy. Director General, NAIR, Vadodara for kind information and necessary action

52

1) CALENDAR FOR FINALISATION OF 30% LDCE TO BE CONDUCTED THROUGH CENTRALISED CBT BY NAIR AND THEREAFTER FOR ISSUING OF FINAL PANELS BY ZONES/PUs

By NAIR:

<u>Activity</u>	<u>Date</u>
Exam Date for 30% LDCE	20/11/2022
Result Preparation	30/11/2022
Result Validation and Submission	1/12/2022

By Zones:

<u>No.</u>	<u>Steps</u>	<u>Time period</u>
I	Declaration of result by NAIR	1/12/2022
II	Issuing of Panels by Zones	15.12.2022

2) CALENDAR FOR 70% SELECTION TO BE CONDUCTED THROUGH CBT FOR 2023-2024

<u>Steps</u>	<u>Time line</u> <u>(For deptts. not</u> <u>participating in</u> <u>CBT)</u>	<u>Steps</u>	<u>Time line</u> <u>(For deptts.</u> <u>participating in</u> <u>CBT)</u>
Issuing of modified/unified syllabus for 70% Selection & 30% LDCEs for Organised departments	31 st October, 22		
Notification of 70% Selection Where LDCE through CBT	10 th November, 22	Notification of 70% Selection(Where LDCE through CBT	19 th December, 22

is not going to be conducted)		is to be conducted)	
Finalisation of PPT for 70% Selection ##	31 st December, 22	Finalisation of PPT for 70% Selection ##	20 th January 23
Main Examination	22 nd January, 23	Main Examination	22 nd January, 23
Supplementary	29 th January, 23	Supplementary	29 th January, 23
Result by NAIR	10 th February, 23		
Finalisation of Panels by Zones	25 th Feb., 2023		

The PPT for reserved candidates may please be conducted for 60 Hrs./15 working days/online/offline